

## Most people will need (납세자 공통 필요서류)

### Personal information

아래 정보는 IRS(국세청)에서 반드시 세금보고시 필요로하는 정보입니다.

This information tells the IRS exactly who's filing, who is covered in your tax return, and where to deposit your tax refund.

- Name, Social Security numbers and dates of birth for you, your spouse, your dependents.  
(이름, SSN, 생년월일 : 세금보고 당사자, 부양가족 포함)
- Copies of last year's tax return for you and your spouse (helpful, but not required)  
(전년도 세금보고 사본, 전년도 세금납부 기록 등에 대한 확인을 통해 효율적인 세금보고 가능)
- Bank account number and routing number, if depositing your refund directly into your account.  
(납세자 은행 정보, 은행명, Routing 번호, 계좌번호, 납세자 은행계좌로 직접 세금환급을 받기위해서 필요)

### Information about your income(수익 증빙 내역)

- W-2 forms for you and your spouse(임금 명세서, 필요시 부양가족 W-2도 준비)
- 1099-C forms for cancellation of debt(채무탕감 내역)
- 1099-G forms for unemployment income, or state or local tax refunds(실업수당 내역)
- 1099-MISC forms for you and your spouse (for any independent contractor work)(기타 수익내역)
- 1099-R, Form 8606 for payments/distributions from IRAs or retirement plans(은퇴플린 배당수익 내역)
- 1099-S forms for income from sale of a property(주택 등 부동산 판매수익 내역)
- 1099-INT, -DIV, -B, or K-1s for investment or interest income(이자수익내역)
- SSA-1099 for Social Security benefits received(SSA 내역)
- Alimony received (위자료 내역)
- Business or farming income - profit/loss statement, capital equipment information(수익내역)
- Rental property income and expenses: profit/loss statement, suspended loss information(임대수익내역)
- Prior year installment sale information - Forms 6252, principal and interest collected during the year, SSN and address for payer(할부판매 수익내역)
- Miscellaneous income: jury duty, gambling winnings, Medical Savings Account, scholarships, etc.(기타수익 내역)  
\* W-2G(Gambling), 1099-SA / HSA or MSA(의료 세이빙 계좌 입출 내역), 장학금 내역 등

## Adjustments to your income(조정 수익 증빙 내역)

아래 정보는 세금보고시 총수익에서 세율을 정하기 위한 조정수익을 결정하는데 필요로 하는 정보입니다.  
This following items can help reduce the amount of your income that is taxed, which can increase your tax refund, or lower the amount you owe.

- Form 1098-E for student loan interest paid (or loan statements for student loans)(학자금 론 이자 지출 내역)
- Form 1098-T for tuition paid (or receipts/canceled checks for tuition paid for post-high school)  
(수업료 납부 명세서)
- For teachers: Canceled checks or receipts for expenses paid for classroom supplies, etc.
- Records of IRA contributions made during the year(퇴직연금 배당 내역)
- Receipts for any qualifying energy-efficient home improvements (solar, windows, etc.)(친환경 에너지 설치 비용 등)
- Records of Medical Savings Account (MSA) contributions(의료 세이빙 계좌 내역)
- Self-employed health insurance payment records(자영업자 의료보험 지급 내역)
- Records of moving expenses (이사비용 내역)
- Alimony paid(위자료 내역)
- Keogh, SEP, SIMPLE, and other self-employed pension plans(기타 연금 내역)

## If you itemize your deductions(항목별 공제에 필요한 정보)

### Deductions and credits

아래 정보는 항목별 공제에 필요로 하는 정보입니다.

The government offers a number of deductions and credits to help lower the tax burden on individuals, which means more money in your pocket. You'll need the following documentation to make sure you get all the deductions and credits you deserve.

- Child care costs: provider's name, address, tax ID, and amount paid(아이/부양가족 지출 내역)  
(특히, 13세 미만아이에 대한 돌봄 서비스 지출내역은 서비스 기관명, 주소, EIN, 지출비용이 반드시 필요함)
- Education costs: Form 1098-T, education expenses(학비 지출내역)
- Adoption costs: SSN of child; records of legal, medical and transportation costs(입양비용 정보)
- Forms 1098: Mortgage interest, private mortgage insurance (PMI), and points you paid Investment interest expenses(모기지 납부내역)
- Charitable donations: cash amounts, official charity receipts, canceled checks; value of donated property; miles driven and out-of-pocket expenses(헌금 등 기부내역)
- Medical and dental expense records(의료비 내역)
- Casualty and theft losses: amount of damage, insurance reimbursements(피해/손실 내역)
- Records/amounts of other miscellaneous tax deductions: union dues; unreimbursed employee expenses (uniforms, supplies, seminars, continuing education, publications, travel, etc.)(기타비용)
- Records of home business expenses, home size/office size, home expenses(홈오피스 비용내역)
- Rental property income/expenses: profit/loss statement, rental property suspended loss information(임대비용)

## Taxes you've paid(미리 납부한 세금)

- State and local income taxes paid (주정부 및 카우니 기납부 세액)
- Real estate taxes paid(부동산세 납부내역)
- Personal property taxes(재산세 납부내역)
- Vehicle license fees based on value of vehicle(자동차 세금 납부내역)

## Other information(기타 필요정보)

- Estimated tax payments made during the year (self-employed)(중간예납 현황)
- Prior-year refund applied to current year and/or any amount paid with an extension to file  
(전년도 환급 요청으로 금년에 환급받은 금액 또는 추가 납부액 등)
- Foreign bank account information: location, name of bank, account number, peak value of account during the year(해외금융계좌 정보/년 중 가장 많이 보유했던 잔고내역)

“납세자 여러분의 **꼼꼼한** 세금보고 서류 **준비**는 더 많은 **세제혜택**을 보장합니다!! ”



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